



## IMPORTANT!!

**You have a special insurance plan** with a unique fee arrangement. We are pleased to serve your dental needs and this by no means reflects on the quality of your care, or treatment. The quality of care at Valley Dental will never be compromised. However because of the uniqueness of the discounted fee arrangement it is imperative that the appointment and financial guidelines be followed.

Be aware that if you cannot keep your appointment we require at least 24 hours notice, 48 hours notice for appointments over 40 minutes long. Our policy is to charge for missed appointments if you do not notify us within ample time. Our current rate for a broken appointment is \$24.00 for each 10-minute block of time. Please help us better serve everyone by keeping scheduled appointments.

In addition all co-payments must be made at the time of service or your fee arrangement cannot be honored. Your fee arrangement in the current market place makes this a necessity if we are to continue to offer the highest quality of care and treatment possible.

I have read and understand this agreement,

X \_\_\_\_\_ Date \_\_\_\_\_  
Signature of patient or responsible party